

Manual 17
Such Other Information as May be Prescribed
[Section 4(1) (b) (IV)]

| | |
|-------------------------|---|
| For Inviting Tenders | Available on Delhi Govt. Web- site : https://govtprocurement.delhi.gov. in/nicgep/app www.dsci.nic.in |
|-------------------------|---|

Ref Note # 40, communication has been made with the firm through email.

Manual 17
Such Other Information as May be Prescribed
[Section 4(1) (b) (IV)]

Schemes of Delhi Government like Dak/Ews are being utilized on regular and continuous bases.

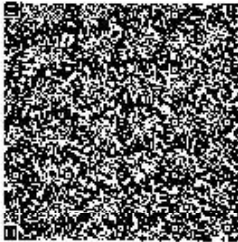
Dr. Pragya Shukla
(Assistant Professor)
HOD Clinical Oncology/Vigilance/Grievance Officer,
DSCI



सत्यमेव जयते

INDIA NON JUDICIAL**Government of National Capital Territory of Delhi****e-Stamp**

| | |
|---------------------------|---------------------------------------|
| Certificate No. | : IN-DL40735180650429P |
| Certificate Issued Date | : 10-Oct-2017 04:24 PM |
| Account Reference | : IMPACC (IV) dl760703/ DELHI/ DL-DLH |
| Unique Doc. Reference | : SUBIN-DL76070383429442720734P |
| Purchased by | : ICSIL |
| Description of Document | : Article 5 General Agreement |
| Property Description | : Not Applicable |
| Consideration Price (Rs.) | : 0 (Zero) |
| First Party | : DELHI STATE CANCER INSTITUTE |
| Second Party | : ICSIL |
| Stamp Duty Paid By | : ICSIL |
| Stamp Duty Amount(Rs.) | : 100 (One Hundred only) |



.....Please write or type below this line.....

AGREEMENT

In pursuance of the Deptt. of H&FW, GNCT of Delhi communication No. F-2691/DH&FW/c/2/2016/O&M dated 03.02.2016; this Agreement is made at Delhi on this 20th November 2017, in duplicate.

BETWEEN

"Delhi State Cancer Institute", Govt. of NCT of Delhi (here in after referred as First Party).
THROUGH Shri Rajiv Kumar, Purchase Officer on behalf of the Director & CEO, Delhi State
Cancer Institute authorized by Cabinet Decision dated 05.04.2006 having its Head Office at
Dilshad Garden, Delhi

Statutory Alert:

1. The authenticity of this Stamp Certificate should be verified at www.shcilestamp.com. Any discrepancy in the details on the Certificate and as available on the website renders it invalid.
2. The onus of checking the legitimacy is on the users of the certificate
3. In case of any discrepancy please inform the Competent Authority.

10095

[Signature]
20-11-2017

AND

M/s. Intelligent Communication Systems India Ltd., (here in after referred as Second Party), THROUGH Ms. Deepti Gupta Manager (HR & Legal) duly authorized by the Managing Director, having its office at Administrative Building , Okhla Industrial Estate, Phase-III, New Delhi-110 020

Expressions "Delhi State Cancer Institute", Govt. of NCT of Delhi" & "Second Party" shall include their respective successors and permitted assigns etc.

WHEREAS the First Party has awarded the work for providing manpower for various posts to be deployed in its Institute on full time, on contract basis, for a limited period vide letter Nos.DSCI-D014/28/2016-Purchase(DSCI)-O/o DIR(DSCI)/25145/2017 dated 01.04.2017, 07.04.2017 & 29.07.2017, annexed as annexure I, II & III respectively.

AND WHERE AS the Second Party offered its services for providing the requisite manpower to the First Party for the required work which has been accepted by the First Party, subject to terms and conditions mentioned below.

NOW THEREFORE this agreement witnesseth as follows:

1. This agreement shall be effective from the date of deployment of the personnel, manpower i.e. from 01.09.2017
2. The First Party shall pay to the Second Party as per the rates approved by the First Party vide its letter dated Nos.DSCI-D014/28/2016-Purchase(DSCI)-O/o DIR(DSCI)/25145/2017 dated 01.04.2017, 07.04.2017 & 29.07.2017, per month for the posts mentioned in Annexure- IV. The First Party shall also pay to the Second Party for the personnel coming under labor act, salaries at least as per the minimum wages notified by GNCT of Delhi and revised from time to time. The First Party shall pay service charges to Second Party @10% on the wages payable to contract personnel. Goods and service Tax and other statutory compliances shall be paid by First Party to Second Party as applicable and is subject to revision as per Govt. notification from time to time. The tax deductions shall be done as per statutory requirements by the Second Party.
3. As per Circular No.F.1(9)/Fin (MISC)/Exp.V/2015/DSV/839 dated 09/08/2016 of Finance (Expenditure V) Department, Delhi Secretariat, an advance of 1 ½ (One and a half months) equivalent wages payable to Second Party, for Outsourced Personnel, by the First Party, well before bills are raised.
4. The taxes or any other government levies as applicable on services are as per Annexure-V

TERMS & CONDITIONS

The personnel deployed under Labour Act shall be given salary at least as per the minimum Wages notified by the GNCT of Delhi or as recommended by the First Party and revised from the time to time.

20.11.2017

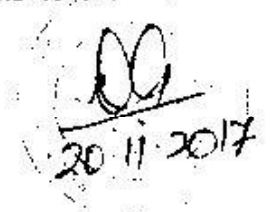
863116/2019/Adminstration-DSCI

The personnel of all categories coming under minimum wages act. deployed through Second Party must also be paid EPF, ESIC benefits by First Party, as applicable from time to time. Bonus, Gratuity, Dress allowances. Maternity Benefits, Overtime/Extra duty salary as well as any other such benefits / allowances shall be given by the Second Party to the personnel subject to the amount received from the First Party.

Salaries for personnel who are not covered under defined labour wages Act, like Nursing assistant, Lab technologist, IT Executives and Safai Supervisor etc shall also be given similar proportionate increase in salary as and when revised for the other staff covered under Minimum Wages Act of the labour department. The above said benefits shall be released to the personnel by the Second Party, subject to payment received from the First Party. Second Party shall raise bill against the above said benefits / allowances to First Party inclusive of service charges of Second Party applicable on all payments received from First Party. Taxes shall be charged as per the notification issued by Govt. of India/GNCT of Delhi from time to time.

*Goods and Service Tax shall be charged as per the notification issued by Govt of India/GNCT of Delhi from time to time.

5. The billing cycle by the Second Party shall be from 1st of every month to Last working day of the same month. First Party shall send attendance records to Second Party, latest by 3rd of every month and thereafter Second Party shall submit invoices to the First Party within next 2 working days. The payment of previous month shall be made by First Party to Second Party by last working day of every month. Second Party shall release payment to the personnel deployed under this agreement within first seven working days of every month by direct transfer to the bank account of each worker subject to receipt of payment of previous month from the First Party.
6. All statutory compliances of labour laws i.e. compliance of the terms of the Minimum Wages Act, Workman Compensation Act, Payment of Gratuity Act/ Bonus Act, Maternity Benefit Act etc., in respect of personnel of the Second Party working for the First Party shall be the responsibility of the Second Party, subject to receipt of the same from the First Party in compliance of the terms of the provisions of the said Acts, Rules and Regulations in force from time to time. Payments i.e. wages, EPF, ESIC, contribution etc. to the personnel of the Second Party, shall be made from the timely payment received from the First Party as mentioned above. Any delay in payment by First Party inviting any legal action by the personnel leading to imposition of interest, penalty and legal cost shall be borne by the First Party. Similarly, any delay in payments by the Second Party to the workers inviting any legal action by the personnel leading to imposition of interest, penalty and legal cost shall be borne by the Second Party. The First Party shall make available the attendance record of personnel of the Second Party as and when asked by the Second Party for the purpose of calculations with respect to disbursement of salary and other benefits to the personnel deployed by the second party.


20.11.2017

7. The Second Party shall provide the required personnel to the First Party at the locations in Delhi NCR. The personnel of the Second Party required to be deployed by the First Party shall be for fulltime. The nature of duties of such personnel will be notified by First Party to the Second Party 15 days in advance enabling the Second Party to arrange the requisite manpower. If any of the deputed personnel leaves Second Party during the course of the contract duration or is removed by Second Party, Second Party will provide replacement of that personnel within 30 (thirty) working days. It is expressly agreed by First Party that Second Party shall have an absolute and exclusive right to replace / transfer, at any juncture of period of term of this agreement, any of the personnel so deputed for working for First Party. A representative of First Party may be a part of selection board for the recruitment of any new employee, if so required by Second Party. However, the First Party shall have an absolute right to reject or return the person back to the Second Party, if he/she is not found suitable for the job or does not observe discipline at the place of work as per the norms and requirements of the Institute.
8. The Second Party shall provide details with regard to personnel to be deployed for First Party, like proof of age, residence address (permanent/temporary) educational and professional qualifications complete and correct KYC details. Aadhar Card, Voter ID Card, PAN Card, Bank Account Details etc, duly verified with the original documents to the First Party for all newly deployed workers before joining and later as and when asked by the First Party, especially in case of any change in KYC details.
9. Aforesaid personnel so deployed with First Party shall be replaced by Second Party on written request of First Party if their performance is not found satisfactory by the First Party, for the reasons conveyed in writing. The decision of the First Party in this regard shall be final & binding on the Second Party.
10. The number of personnel so deployed can be increased or decreased as per the requirement of the First Party. Second Party shall substitute personnel with a new one within 30 (thirty) days from the date of receipt of intimation of such removal of such personnel.
11. First Party reserves the right to assign any additional duty to the personnel so deployed by the Second Party as and when required, depending upon emergent requirements of the First Party.
12. Aforesaid personnel so deployed by the Second Party shall have no right or claim for appointment either with First Party or with the Second Party during or after this agreement is terminated for any reason.
13. The initial terms of the contract shall be for a period up to 31.8.2018. If however, the First Party is of the opinion that at any stage during the current financial year 2017-18 as the service of the Second Party is not satisfactory for any reason conveyed in writing, or that the Second Party commits breach of any term of this agreement as conveyed in writing, the First Party shall first give notice in writing to the Second Party asking the Second Party to rectify the performance/ breach and if the same is not complied within 30 days of the receipt of notice by the

863116/2019/Adminstration-DSCI

Second Party, First Party shall be entitled to terminate the present agreement. Deployment of all the personnel deployed by the Second Party shall also cease with termination of contract without any liability upon the First Party, whatsoever. Similarly, First Party after the written consent of Second Party may extend the period of contract for subsequent years on annual basis or till there is any change in the policy by the Govt. about the process of outsourcing of manpower, whichever is earlier.

14. First Party & Second Party may work out a mechanism to ensure that First Party is getting the required services from Second Party. First Party will nominate an officer for coordinating the services provided by Second Party and the personnel provided by Second Party for carrying out the assigned job. Second Party shall report to and seek instructions from the officer/ officers of First Party, nominated for all technical support.
15. That during the office working hours of First Party, in case of any mishap/accident causing injury or death of the personnel so deputed by Second Party for First Party, the same shall be covered under the ESIC Act or as per applicable law. However, second party may take additional group insurance for which contribution may be recovered from the monthly salary of each worker.
16. That during the office working hours of First Party, in case of any personnel deputed by Second Party for FIRST PARTY does commit any unlawful act, whatsoever or any misconduct etc; in such eventuality, FIRST PARTY shall have the right to take departmental/administrative action as well as the legal action against any such personnel as per the conduct rules of the Department
17. On all aspects where the above articles of the agreement are silent or for special cases of deviation from these articles, the decision mutually agreed to by both the parties as per law of natural justice shall be final. However, all disputes or difference of any kind whatsoever arising out of or in connection with the contract or the carrying out the work, whether during the progress of the work or after the completion and whether before or after the termination, abandonment or breach of the contract shall be referred to arbitration in accordance with the provisions of the [Indian] Arbitration and Conciliation Act, 1996 as amended up date. The arbitral tribunal shall be composed of three arbitrators, one arbitrator appointed by the FIRST PARTY, a second arbitrator appointed by the Second Party and a third arbitrator to be appointed by such arbitrators. The place of arbitration shall be at New Delhi. The arbitral procedure shall be conducted in the English language and any award or awards shall be rendered in English. The procedural law of the arbitration shall be Indian law. The award of the arbitral tribunal shall be final, conclusive and binding upon the Parties and the provisions of the [Indian] Arbitration and Conciliation Act, 1996 shall apply.
18. Wherever required, the Furniture and equipment/ stationery including paper register, eraser, pen, pencil etc. shall be provided by the FIRST PARTY to the contractual employees in the office. Basic amenities will also be provided by the FIRST PARTY to the contractual employees. The Workers deployed under this agreement shall be given weekly off, 8 casual leaves and three national holidays (Republic Day, Independence Day and Gandhi Jayanti) in one calendar year by


20.11.2017

863116/2019/Adminstration-DSCI

the First Party. However, in case any worker is on shift duty, as per the roster he/she shall be given a compensatory off, as per mutual convenience, or salary for the day in lieu thereof.

19. The personnel so deputed by the Second Party shall maintain the secrecy and confidentiality of the work of the FIRST PARTY and they shall perform the work assigned to them by FIRST PARTY with due diligence and integrity. Second Party will ensure that no information about the software, hardware, databases and the policies of FIRST PARTY is leaked out or passed on to any outside party, in electronic form or any other form.
20. The Second Party shall not engage any sub-contractor or, transfer the contract to any other person without the prior written permission of the FIRST PARTY.
21. The Second Party shall get itself registered with the concerned authority of Labour Department of Govt. of NCT of Delhi under Contract Labour Act, 1980 and Delhi Works Contract Act, if so required. For this, the FIRST PARTY shall give Form 5 to the Second Party.
22. Second Party shall provide the Police Verification Report of all the new workers deployed with the First Party within 8 weeks of their deployment.
23. The Second Party shall instruct all the workers deployed by it at the premises of the First Party that they shall maintain complete honesty and discipline in their work & conduct as per the requirements of a public medical institution. While on duty, they shall wear neat and clean uniform and wear their name badge/identity card, as prescribed from time to time. They shall be kind, polite, respectful and compassionate to all their colleagues, superiors and towards all stake-holders of the First Party.
24. The workers deployed by the Second Party could be posted at any of the branches of the First Party, as considered best for the functional needs of the First Party. No extra allowances shall be paid for performing duty at any of these branches. Currently the First Party maintains two units, one in East Delhi at Dilshad Garden and one in West Delhi at Janakpuri. However, more units of First Party may be added in Delhi NCR in the future.
25. The Second Party shall instruct all the workers deployed by it at the premises of the First Party that they shall not consume any kind of intoxicant like alcohol, tobacco, banned drugs etc in any form and shall ensure the same for the public/visitors visiting the premises of the First Party. The workers shall maintain cleanliness at the work place, follow the Bio Medical Waste Management Rules as applicable for medical institutions and observe all other laws of the land as expected from any responsible citizen of the nation. The workers themselves shall be responsible for any kind of misconduct or unlawful activity on their part and they shall be dealt with accordingly as per the law.
26. The Second Party shall instruct all the workers deployed by it at the premises of the First Party that they shall not resort to any kind of union activity, strike demonstration, protest, damage/harm to any person or property, disruption in services of the business of the First Party, approach Press/Media or malign the

863116/2019/Administration-DSCI

reputation of the First Party in any manner whatsoever. In case of any grievance by any of the workers at any stage, they shall discuss the same with their immediate superior at their place of duty or DSCI Coordinator for ICSIL or the Public Grievance Officer of DSCI for resolution of the same amicably.

27. In case of any dispute, Court at Delhi/New Delhi shall have the jurisdiction however arbitration proceedings shall be held prior to moving the court of law in order to resolve the issues amicably.

28. FORCE MAJEURE

If at any time, during the term of this contract, the performance in whole or in part by either party of any obligation under this contract is prevented or delayed by reasons of any war, hostility, acts of public enmity, civil commotion, sabotage, fires, floods, explosion, epidemics quarantine restriction, strikes, lockouts or acts of God (hereinafter referred to as events) provided notice of happening of any such eventuality is duly endorsed by the appropriate authorities under FIRST PARTY is given by party seeking concession to the other as soon as practicable, but within 21 days from the date of occurrence and termination thereof and satisfies the party adequately of the measure taken by it, neither party shall, by reason of such event, be entitled to terminate this contract, nor non-performance or delay in performance, and services under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist and the decision of the services as to whether they have to resume or not shall be final and conclusive, provided further, that if the performance in whole or in part of any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 60 days the FIRST PARTY may at its option, terminate the contract.

IN WITNESS THEREOF, the parties have entered into this agreement as on the date above written.

For Delhi State Cancer Institute,
Govt. of NCT of Delhi
FIRST PARTY

Signature

Name: RAJIV KUMAR
Designation: Purchase Officer
Company Seal

For ICSIL
Second Party

Signature

Name: DEEPTI GUPTA
Designation: Mgr. (HR&L)
Company Seal

1054492/2021/O/o DIR(DSCI)



DELHI STATE CANCER INSTITUTES

- centres par excellence in the service of humanity
(A group of autonomous institutions under the Govt. of NCT of Delhi)

EAST: DILSHAD GARDEN, DELHI 110095

EPABX: +91-11-2213 5200, 2213 5700 FAX: +91-11-2211 0505

WEST: C-2/B, JANAK PURI, NEW DELHI 110058

EPABX: +91-11-2550 1111, 2554 1111 FAX: +91-11-2554 9999

Website: www.dsci.nic.in E-mail: director.dsci@nic.in NIN No: 1112313380
NIN ID: DSCI (East) - 1112313380 & DSCI (West) - 1115545855



File No: DSCI-D014/28/2016-Purchase(DSCI)-O/oDIR(DSCI)-Part(1) Dated:

To

The Managing Director,
M/s Intelligent Communication Systems India Ltd., Administrative
Building, 1st Floor, Above Post Office, Okhla Industrial Estate,
Phase - III, Delhi - 110020

Kind attention:- Mr. Kapil Gupta

Sub: Extension of Contract for Nursing Attendant Services & Housekeeping Services

Dear M/s,

Reference your email dated 22.06.2021 regarding extension of contract beyond 31.08.2021.

With reference to the order for providing Nursing Attendant Services and Housekeeping Services in this Institute vide order No. DSCI-D014/28/2016-Purchase(DSCI)-O/o DIR(DSCI)/1/24956/2017 dated 01.04.2017 & DSCI-D014/28/2016-Purchase(DSCI)-O/o DIR(DSCI)/1/25145/2017 dated 07.04.2017 and DSCI-D014/28/2016-Purchase(DSCI)-O/O DIR(DSCI)-Part(1)/1/41195/2018, dated 17.08.2018. The validity of contract is going to expire on 31.08.2021. It has been decided to extend the term of contract of your Agency **w.e.f. 01.09.2021 to 31.08.2023** on the existing terms and conditions with prior approval of the competent Authority.

The contract can be terminated anytime by this Institute by giving one month's prior notice.

The contract can be extended further at the sole discretion of this Institute subject to satisfactory performance.

Other terms & condition of the Contract shall remain same.

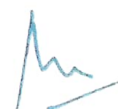

(Dr. B L Sherwal)

Director & CEO, DSCI

File No: DSCI-D014/28/2016-Purchase(DSCI)-O/oDIR(DSCI)-Part(1) Dated:

Copy to:

1. DDO, DSCI.
2. PA to Director, DSCI
3. PA to Joint Director, DSCI
4. ADC, DSCI
5. Admin I/C, DSCI



Director & CEO, DSCI

1054492/2021/O/o DIR(DSCI)



DELHI STATE CANCER INSTITUTES

- centres par excellence in the service of humanity
(A group of autonomous institutions under the Govt. of NCT of Delhi)

EAST: DILSHAD GARDEN, DELHI 110095

EPABX: +91-11-2213 5200, 2213 5700 FAX: +91-11-2211 0505

WEST: C-2/B, JANAK PURI, NEW DELHI 110058

EPABX: +91-11-2550 1111, 2554 1111 FAX: +91-11-2554 9999

Website: www.dsci.nic.in E-mail: director.dsci@nic.in NIN No: 1112313380

NIN ID: DSCI (East) - 1112313380 & DSCI (West) - 1115545855



File No: DSCI-D014/28/2016-Purchase(DSCI)-O/oDIR(DSCI)-Part(1) Dated:

To

The Managing Director,
M/s Intelligent Communication Systems India Ltd., Administrative
Building, 1st Floor, Above Post Office, Okhla Industrial Estate,
Phase - III, Delhi - 110020

Kind attention:- Mr. Kapil Gupta

Sub: Extension of Contract for Nursing Attendant Services & Housekeeping Services

Dear M/s,

Reference your email dated 22.06.2021 regarding extension of contract beyond 31.08.2021.

With reference to the order for providing Nursing Attendant Services and Housekeeping Services in this Institute vide order No. DSCI-D014/28/2016-Purchase(DSCI)-O/o DIR(DSCI)/1/24956/2017 dated 01.04.2017 & DSCI-D014/28/2016-Purchase(DSCI)-O/o DIR(DSCI)/1/25145/2017 dated 07.04.2017 and DSCI-D014/28/2016-Purchase(DSCI)-O/O DIR(DSCI)-Part(1)/1/41195/2018, dated 17.08.2018. The validity of contract is going to expire on 31.08.2021. It has been decided to extend the term of contract of your Agency **w.e.f. 01.09.2021 to 31.08.2023** on the existing terms and conditions with prior approval of the competent Authority.

The contract can be terminated anytime by this Institute by giving one month's prior notice.

The contract can be extended further at the sole discretion of this Institute subject to satisfactory performance.

Other terms & condition of the Contract shall remain same.


(Dr. B L Sherwal)

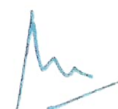
Director & CEO, DSCI

File No: DSCI-D014/28/2016-Purchase(DSCI)-O/oDIR(DSCI)-Part(1)

Dated:

Copy to:

1. DDO, DSCI.
2. PA to Director, DSCI
3. PA to Joint Director, DSCI
4. ADC, DSCI
5. Admin I/C, DSCI



Director & CEO, DSCI

I/78665/2023



DELHI STATE CANCER INSTITUTES

- centres par excellence in the service of humanity
(A group of autonomous institutions under the Govt. of NCT of Delhi)

EAST: DILSHAD GARDEN, DELHI 110095

EPABX: +91-11-2213 5200, 2213 5700 FAX: +91-11-2211 0505

WEST: C-2/B, JANAK PURI, NEW DELHI 110058

EPABX: +91-11-2550 1111, 2554 1111 FAX: +91-11-2554 9999

Website: www.dsci.nic.in E-mail: director.dsci@nic.in No: 1112313380

NIN ID: DSCI (East) – 1112313380 & DSCI (West) - 1115545855



Dated: 28.07.2023

To

The Managing Director,
Intelligent Communication Systems India Limited
Okhla Industrial Estate Phase -III
New Delhi-110020

Kind Attention: Mr. Kapil Gupta

Sub: Regarding deployment of watch and ward (unarmed) staff (80 Guards + 4 Supervisors) on outsourced basis from their current agency into M/s ICSIL w.e.f. 01.08.2023 at Delhi State Cancer Institute (East & West) Delhi.

Sir/Madam,

It is submitted there are 84 number security staff [80 Guards(semi – skilled) + 4 Supervisors (Skilled)] working in Delhi State Cancer Institute (East & West) Delhi, through a private vendor, M/s Gorakhpur Intelligence Security till date. The detail of these security staff is enclosed.

M/s ICSIL may be requested to take them on role w.e.f. 01.08.2023.

The contract will be for a period of 3 months or till further orders. Either side, may terminate the contract period with one month notice period. The terms and conditions of the contract will be the same as per the current contract of M/s ICSIL with DSCI. They may ensure that engaged staff will

1. Work in Shifts of 8 hours (24 x 7)
2. 4 weekly off and holidays as per labour Law (8 Casual Leaves + 3 National Holidays).
3. Wages as per Labour Law. Additionally, Dress allowance of Rs 600/- per month per guard will be payable by DSCI
4. M/s ICSIL will provide identity card to all gaurds in due course of time.
5. The engaged gaurds meet the criterion, defined presently for them (as enclosed).
6. The supervisor will make duty roster, ensure that the gaurds follow the existing dress code and ensure compliance of all rules and regulations.

Enclosures: As mentioned.


Dr. Kishore Singh
Director & CEO, DSCI

Copy to:

1. Assistant Engineer(Civil), DSCI
2. Admin. In-charge, DSCI
3. DCA, DSCI
4. PA to Director, DSCI
5. PA to Joint Director(Admin.), DSCI



DELHI STATE CANCER INSTITUTES

- centres par excellence in the service of humanity
(A group of autonomous institutions under the Govt. of NCT of Delhi)

EAST: DILSHAD GARDEN, DELHI 110095

EPABX: +91-11-2213 5200, 2213 5700 FAX: +91-11-2211 0505

WEST: C-2/B, JANAK PURI, NEW DELHI 110058

EPABX: +91-11-2550 1111, 2554 1111 FAX: +91-11-2554 9999

Website: www.dsci.nic.in E-mail: director.dsci@nic.in NIN No: 1112313380



INFORMATION FOR ANNUAL REPORT FOR THE YEAR 2022-23 (All data for the period 1st April 2022 to 31st March 2023)

A. GENERAL INFORMATION

Name of Hospital
Date / Year of Starting of Hospital
Postal Address
Enquiry Telephone No.

DELHI STATE CANCER INSTITUTES (E) & (W)

East: 05 April 2006; West: 13 March 2013

EAST: Dilshad Garden, Delhi-110095

WEST: C2/B, Janak Puri, New Delhi-110058

EAST: 22135700, 22135200

WEST: 25501111, 25541111

B FINANCIAL ACHIEVEMENTS

BE (2021-22) : ₹ 76.00 Crore
RE (2021-22) : ₹ 76.00 Crore
Received GIA: ₹ 76.00 Crore

Actual Expenditure : ₹ 75.99 Crore (Unaudited)
(01.04.2022 to 31.03.2023)

C Beds (initially proposed)

Beds : 100 at DSCI (East)
50 at DSCI (West)



EAST: In-patient Beds : 169

No. of ICU: 01

No. of OT: 06 (Minor-01, Major-04, Brachytherapy-01)

No. of Ventilators: 20

Ambulance with ICU Facilities: 0

WEST: Yet to be commissioned

However 18 Day Care Beds are functional for Chemotherapy

D PERFORMANCE (01.04.2022 to 31.03.2023)

| Sl. No | Facilities | No. (EAST) | No. (WEST) | |
|--------|------------------------|-------------|------------|-------|
| 1. | OPD | New Cases | 6334 | 868 |
| | | Old Cases | 100657 | 18597 |
| | Day Care Chemotherapy | 17136 | 3107 | |
| | Day Care Supportive Tt | 12552 | 4606 | |
| | Radiotherapy Treatment | 103170 | Nil | |
| 2. | Emergency | Total Cases | 7568 | Nil |
| | | MLC Cases | Nil | Nil |
| 3. | IPD (Admission) | 4628 | Nil | |
| 4. | Surgeries | Major | 105 | Nil |
| | | Minor | 1656 | Nil |

| Sl. No | Facilities | No. (EAST) | No. (WEST) | |
|--------|---|---------------------------|------------|-----|
| 8. | Lab Investigation <i>(Labs for both the setups are presently common. All investigations are being done at DSCI-East)</i> | Biochemistry | 325121 | |
| | | Hematology | 59620 | |
| | | Cytology + Histopathology | 8644 | |
| | | Microbiology | 0 | |
| | | Immunoassay | 2464 | |
| 9. | X-Rays | General | 3645 | Nil |
| | | Spl Inv. | 12957 | Nil |
| | | Dental | Nil | Nil |
| 10. | Ultrasounds | 6949 | Nil | |
| 11. | ECG | 4840 | Nil | |

4

| Sl. No | Facilities | | No. (EAST) | No. (WEST) |
|--------|-----------------------|----------|------------|------------|
| 5. | Deliveries | Normal | Nil | Nil |
| | | Cesarean | Nil | Nil |
| 6. | No. of Autopsies done | | Nil | Nil |
| 7. | No. of Dialysis done | | Nil | Nil |

| Sl. No | Facilities | | No. (EAST) | No. (WEST) |
|--------|-----------------------|------------------------|------------|------------|
| 12. | Audiometry | | Nil | Nil |
| 13. | Blood Bank Statistics | No. of Units collected | -- | -- |
| | | No. of Units Issued | -- | -- |

No. of Deaths in the hospital during the period from 01.04.2022 to 31.03.2023:

| Male | Female | Child | | Third Gender | Total |
|------|--------|-------|--------|--------------|-------|
| | | Male | Female | | |
| 184 | 46 | 0 | 0 | 0 | 230 |

E IPD SERVICES

| Sl. No. | IPD Service / Name of the Deptt | No. of Beds | Average Bed Occupancy (Annually) |
|--------------|--|-------------|----------------------------------|
| 1 | General Ward : Oncology Cases | 94 | 92% |
| 2 | Private Ward : Oncology Cases | 59 | 2% |
| 3 | Blood Transfusion | 07 | 66%# |
| 4 | Day Care Recliner Chair for Chemotherapy | 38 | -- |
| 5 | Emergency (Oncology cases only) | 07 | -- |
| 6 | OT Pre-op | 04 | -- |
| 7 | OT Post-op | 06 | -- |
| 8 | Minor OT Observations Beds | 03 | -- |
| 9 | Bone Marrow Transplantation (non-functional) | 02 | -- |
| 10 | Nuclear Medicine (non-functional) | 07 | -- |
| 11 | ICU (non-functional) | 06 | -- |
| 12 | Brachytherapy (non-functional) | 03 | -- |
| Total | | 236 | |

Bed Turnover Rate

F SANCTIONED POSTS

| Sl. No. | Name of Posts / Designation | Sanctioned | Filled as on 31.03.2023 |
|----------------|-----------------------------|------------|-------------------------|
| Group-A | | | |
| 1. | Medical | 283 | 99 |
| 2. | Paramedical | | |
| | (i) Nursing Staff | 07 | 0 |
| | (ii) Other Staff | 08+2+3=13 | 04+0+1=05 |
| 3. | Admn | 06 | 00 |
| 4. | Planning & Statistics | 01 | 00 |
| 5. | Accounts | 04 | 02 |
| 6. | I.T. | 01 | 00 |
| 7. | Engineering | 02 | 01 |

4

| Sl. No. | Name of Posts / Designation | Sanctioned | Filled as on 31.03.2023 |
|----------------|-----------------------------|--------------|-------------------------|
| Group-B | | | |
| 8. | Medical | - | - |
| 9. | (i) Nursing Staff | 191 | 92 |
| | (ii) Other Staff | 107+15+3=125 | 54+01+2=57 |
| 10. | Admn | 12 | 02 |
| 11. | Planning & Statistics | 05 | 02 |
| 12. | Accounts | 03 | 01 |
| 13. | I.T. | 04 | 02 |
| 14. | Engineering | 02 | 02 |
| 15. | Purchase | - | - |
| Group-C | | | |
| 16. | Medical | - | - |
| 17. | Paramedical | | |
| | (i) Nursing Staff | 0 | 0 |
| | (ii) Other Staff | 46+02=48 | 28 |
| 18. | Admn | 107 | 69 |
| 19. | Planning & Statistics | - | - |
| 20. | Accounts | - | - |
| 21. | I.T. | - | - |
| 22. | Store | - | - |
| 23. | N.O.s/ Peons/ Attendants | Outsourced | Outsourced |
| 24. | Sanitation | Outsourced | Outsourced |
| | (i) Govt | - | - |
| | (ii) Pvt | - | - |
| 25. | Security | Outsourced | Outsourced |
| | (i) Govt | - | - |
| | (ii) Pvt | - | - |

G. ANY OTHER FUTURE PROPOSALS/RELEVANT INFORMATION TO THE HOSPITAL:

- (i) Proposed Surgical Oncology Ward (16 Bedded)

H. MAJOR ACHIEVEMENTS DURING 2022-23 / ANY OTHER RELEVANT INFORMATION:

- (i) Pain and Palliative Care Ward (08 Bedded) created
(ii) Procurement & Installation of Automated 5 part Hematology Analyzer in the Hematopathology Section of Lab
(iii) Installation of Gel Card Centrifuge for Blood grouping-June 2022
(iv) Fully Automated Biochemistry analyzer has been procured & installation is in process.

Kishore
13/06/23
(Director & CEO)
DSCI



Dr. KISHORE SINGH
DIRECTOR PROFESSOR & DIRECTOR
DELHI STATE CANCER INSTITUTES
DILSHAD GARDEN, DELHI 110095
C-2B, JANAK PURI, NEW DELHI 110058



DELHI STATE CANCER INSTITUTES

- centres par excellence in the service of humanity
(A group of autonomous institutions under the Govt. of NCT of Delhi)

EAST: DILSHAD GARDEN, DELHI 110095
EPABX: +91-11-2213 5200, 2213 5700 FAX: +91-11-2211 0505

WEST: C-2/B, JANAK PURI, NEW DELHI 110058

EPABX: +91-11-2550 1111, 2554 1111 FAX: +91-11-2554 9999

Website: www.dscl.nic.in E-mail: director.dscl@nic.in NIN No: 1112313380



INFORMATION FOR ANNUAL REPORT FOR THE YEAR 2021-22 (All data for the period 1st April 2021 to 31st March 2022)

A. GENERAL INFORMATION

Name of Hospital

DELHI STATE CANCER INSTITUTES (E) & (W)

Date / Year of Starting of Hospital

East: 05 April 2006; West: 13 March 2013

Postal Address

EAST: Dilshad Garden, Delhi-110095

WEST: C2/B, Janak Puri, New Delhi-110058

Enquiry Telephone No.

EAST: 22135700, 22135200

WEST: 25501111, 25541111

B. FINANCIAL ACHIEVEMENTS

BE (2021-22) : ₹ 160.00 Crore

Actual Expenditure : ₹ 65.41 Crore (Unaudited)
(01.04.2021 to 31.03.2022)

RE (2021-22) : ₹ 75.00 Crore

Received GIA: ₹ 75.00 Crore

(Including permission of Unspent GIA for ₹14.00 Crore)

C. Beds (initially proposed)

Beds : 100 at DSCI (East)

EAST: In-patient Beds : 169

No. of ICU: 01

No. of OT: 06 (Minor-01, Major-04, Brachytherapy-01)

No. of Ventilators: 20

Ambulance with ICU Facilities: 0

50 at DSCI (West)

WEST: Yet to be commissioned

However 18 Day Care Beds are functional for Chemotherapy

D. PERFORMANCE (01.04.2021 to 31.03.2022)

| Sl. No | Facilities | No. (EAST) | No. (WEST) | |
|--------|------------------------|-------------|------------|-------|
| 1. | OPD | New Cases | 5156 | 697 |
| | | Old Cases | 68233 | 17407 |
| | Day Care Chemotherapy | 16148 | 2708 | |
| | Day Care Supportive Tt | 5459 | 3902 | |
| | Radiotherapy Treatment | 98457 | Nil | |
| 2. | Emergency | Total Cases | 2650 | Nil |
| | | MLC Cases | Nil | Nil |
| 3. | IPD (Admission) | 3396 | Nil | |
| 4. | Surgeries | Major | 149 | Nil |
| | | Minor | 1271 | Nil |

| Sl. No | Facilities | No. (EAST) | No. (WEST) | |
|--------|---|---------------------------|------------|-----|
| 8. | Lab Investigation <i>(Labs for both the setups are presently common. All investigations are being done at DSCI-East)</i> | Biochemistry | 195175 | |
| | | Hematology | 47216 | |
| | | Cytology + Histopathology | 5958 | |
| | | Microbiology | 12993 | |
| | | Immunoassay | 1769 | |
| | | Urine | 49 | |
| 9. | X-Rays | General | 2800 | Nil |
| | | Spl Inv. | 5156 | Nil |
| | | Dental | Nil | Nil |
| 10. | Ultrasounds | 4194 | Nil | |
| 11. | ECG | 3810 | 02 | |

| | | | | |
|----|-----------------------|----------|-----|-----|
| 5. | Deliveries | Normal | Nil | Nil |
| | | Cesarean | Nil | Nil |
| 6. | No. of Autopsies done | | Nil | Nil |
| 7. | No. of Dialysis done | | Nil | Nil |

| | | | | |
|-----|-----------------------|------------------------|-----|-----|
| 12. | Audiometry | | Nil | Nil |
| 13. | Blood Bank Statistics | No. of Units collected | -- | -- |
| | | No. of Units Issued | -- | -- |

No. of Deaths in the hospital during the period from 01.04.2021 to 31.03.2022:

| Male | Female | Child | | Third Gender | Total |
|------|--------|-------|--------|--------------|-------|
| | | Male | Female | | |
| 163 | 165 | 0 | 0 | 0 | 318 |

E IPD SERVICES

| Sl. No. | IPD Service / Name of the Deptt | No. of Beds | Average Bed Occupancy (Annually) |
|--------------|--|-------------|----------------------------------|
| 1 | General Ward : Oncology Cases | 94 | 68% |
| 2 | Private Ward : Oncology Cases | 59 | 0% |
| 3 | Blood Transfusion | 07 | 87%# |
| 4 | Nuclear Medicine (non-functional) | 07 | -- |
| 5 | Bone Marrow Transplantation (non-functional) | 02 | -- |
| 6 | Day Care Recliner Chair for Chemotherapy | 38 | -- |
| 7 | Emergency (Oncology cases only) | 07 | -- |
| 8 | ICU (non-functional) | 06 | -- |
| 9 | Brachytherapy (non-functional) | 03 | -- |
| 10 | OT Pre-op | 04 | -- |
| 11 | OT Post-op | 06 | -- |
| 12 | Minor OT Observations Beds | 03 | -- |
| Total | | 236 | |

Bed Turnover Rate

F SANCTIONED POSTS

| Sl. No. | Name of Posts / Designation | Sanctioned | Filled as on 31.03.2022 |
|----------------|-----------------------------|------------|-------------------------|
| Group-A | | | |
| 1. | Medical | 281 | 100 |
| 2. | Paramedical | | |
| | (i) Nursing Staff | 03 | 0 |
| | (ii) Other Staff | 13 | 05 |
| 3. | Admn | 06 | 0 |
| 4. | Planning & Statistics | 01 | 0 |
| 5. | Accounts | 02 | 02 |
| 6. | I.T. | 01 | 0 |
| 7. | Engineering | 02 | 01 |

| Sl. No. | Name of Posts / Designation | Sanctioned | Filled as on 31.03.2022 |
|----------------|-----------------------------|------------|-------------------------|
| Group-B | | | |
| 8. | Medical | - | - |
| 9. | Paramedical | | |
| | (i) Nursing Staff | 21 | 08 |
| | (ii) Other Staff | 125 | 59 |
| 10. | Admn | 12 | 03 |
| 11. | Planning & Statistics | 02 | 01 |
| 12. | Accounts | 04 | 01 |
| 13. | I.T. | 04 | 02 |
| 14. | Engineering | 02 | 02 |
| 15. | Purchase | - | - |
| Group-C | | | |
| 16. | Medical | - | - |
| 17. | Paramedical | | |
| | (i) Nursing Staff | 174 | 87 |
| | (ii) Other Staff | 48 | 27 |
| 18. | Admn | 107 | 69 |
| 19. | Planning & Statistics | - | - |
| 20. | Accounts | - | - |
| 21. | I.T. | - | - |
| 22. | Store | - | - |
| 23. | N.O.s/ Peons/ Attendants | Outsourced | Outsourced |
| 24. | Sanitation | Outsourced | Outsourced |
| | (i) Govt | - | - |
| | (ii) Pvt | - | - |
| 25. | Security | Outsourced | Outsourced |
| | (i) Govt | - | - |
| | (ii) Pvt | - | - |

G. ANY OTHER FUTURE PROPOSALS/RELEVANT INFORMATION TO THE HOSPITAL:

1. Surgical Oncology Ward and Palliative Care Wards are proposed to be constructed
2. Replacement of Linear Accelerator of DSCI(East)
3. Commissioning of Linear Accelerator of DSCI (West)
4. Regularization of DSCI staff.
5. Formulation of Promotion Policy for DSCI staff

H. MAJOR ACHIEVEMENTS DURING 2021-22 / ANY OTHER RELEVANT INFORMATION:

1. Construction work of PSA Plant completed
2. Blood Storage License has been obtained.



Kishore

(Director)
DSCI
Dr. KISHORE SINGH
DIRECTOR, PROS. & DIRECTOR
DELHI STATE CANCER INSTITUTES
PLOT 73, OKHLA ROAD, DELHI 110095
STATE, U.C.B. JAYAPUR, IN DELHI 110095



DELHI STATE CANCER INSTITUTES

- centres par excellence in the service of humanity
(A group of autonomous institutions under the Govt. of NCT of Delhi)

EAST: DILSHAD GARDEN, DELHI 110095
EPABX: +91-11-2213 5200, 2213 5700 FAX: +91-11-2211 0505

WEST: C-2/B, JANAK PURI, NEW DELHI 110058
EPABX: +91-11-2550 1111, 2554 1111 FAX: +91-11-2554 9999
Website: www.dscinic.in E-mail: director.dsci@nic.in NIN No: 1112313380



INFORMATION FOR ANNUAL REPORT FOR THE YEAR 2020-21 (All data for the period 1st April 2020 to 31st March 2021)

A. GENERAL INFORMATION

Name of Hospital
Date / Year of Starting of Hospital
Postal Address
Enquiry Telephone No.

DELHI STATE CANCER INSTITUTES (E) & (W)

East: 05 April 2006; West: 13 March 2013

EAST: Dilshad Garden, Delhi-110095

WEST: C2/B, Janak Puri, New Delhi-110058

East: 22135700, 22135200

West: 25501111, 25541111

B. FINANCIAL ACHIEVEMENTS

BE (2020-21) : Rs. 110 Crore

RE (2020-21) : Rs. 88 Crore

Received GIA: Rs. 45 Crore

Actual Expenditure : Rs. 61.29 Crore (Unaudited)
(01.04.2020 to 31.03.2021)

C. Beds (initially proposed)

Beds : 100 at DSCI (East)

50 at DSCI (West)

Functional Beds : **EAST:** 162 at DSCI

Additionally 43 Day Care Beds are functional for
Chemotherapy & Blood Transfusion

WEST: Yet to be commissioned

However 18 Day Care Beds are functional for Chemotherapy

D. PERFORMANCE 2020-21

| Sl. No | Facilities | No. (EAST) | No. (WEST) | |
|--------|------------------------|-------------|------------|-------|
| 1. | OPD | New Cases | 4880 | 606 |
| | | Old Cases | 47158 | 17618 |
| | Day Care | 4350 | 2744 | |
| | Chemotherapy | 3960 | 6397 | |
| | Day Care Supportive Tt | 61473 | Nil | |
| 2. | Emergency | Total Cases | 2546 | Nil |
| | | MLC Cases | Nil | Nil |
| 3. | IPD (Admission) | 2090 | Nil | |
| 4. | Surgeries | Major | 152 | Nil |
| | | Minor | 499 | Nil |
| 5. | Deliveries | Normal | Nil | Nil |
| | | Cesarean | Nil | Nil |
| 6. | No. of Autopsies done | Nil | Nil | |
| 7. | No. of Dialysis done | Nil | Nil | |

| Sl. No | Facilities | No. (EAST) | No. (WEST) | |
|--------|---|---------------------------|------------|-----|
| 8. | Lab Investigation <i>(Labs for both the setups are presently common. All investigations are being done at DSCI-East)</i> | Biochemistry | 97842 | |
| | | Hematology | 27711 | |
| | | Cytology + Histopathology | 4777 | |
| | | Microbiology | 14 | |
| | | Immunoassay | 1350 | |
| | | Urine | 160 | |
| 9. | X-Rays | General | 2783 | 281 |
| | | Spl Inv. | 4227 | Nil |
| | | Dental | Nil | Nil |
| 10. | Ultrasounds | 2780 | Nil | |
| 11. | ECG | 4609 | 185 | |
| 12. | Audiometry | Nil | Nil | |
| 13. | Blood Bank Statistics | No. of Units collected | -- | -- |
| | | No. of Units Issued | -- | -- |

| E IPD SERVICES | | |
|-----------------------|--|----------------------------------|
| SI. No. | IPD Service / Name of the Deptt | Average Bed Occupancy (Annually) |
| | | 50% |
| 1 | General Ward : Oncology Cases | 0% |
| 2 | Private Ward : Oncology Cases | 119% [#] |
| 3 | Emergency (Oncology cases only) | 79% [#] |
| 4 | Day Care Recliner Chair for Chemotherapy | 35% [#] |
| 5 | Blood Transfusion (Day Care) | -- |
| 6 | ICU (non-functional) | -- |
| 7 | Bone Marrow Transplantation (non-functional) | -- |
| 8 | Nuclear Medicine (non-functional) | -- |
| Total | | 220 |

Bed Turnover Rate

F SANCTIONED POSTS

| SI. No. | Name of Posts / Designation | Sanctioned | Filled as on 31.03.2021 |
|----------------|-----------------------------|------------|-------------------------|
| Group-A | | | |
| 1. | Medical | | |
| 2. | Paramedical | | |
| (i) | Nursing Staff | | |
| (ii) | Other Staff | | |
| 3. | Admn | | |
| 4. | Planning & Statistics | | |
| 5. | Accounts | | |
| 6. | I.T. | | |
| 7. | Engineering | | |
| Group-B | | | |
| 8. | Medical | | |
| 9. | Paramedical | | |
| (i) | Nursing Staff | | |
| (ii) | Other Staff | | |
| 10. | Admn | | |
| 11. | Planning & Statistics | | |
| 12. | Accounts | | |
| 13. | I.T. | | |
| 14. | Engineering | | |
| 15. | Purchase | | |
| Group-C | | | |
| 16. | Medical | | |
| 17. | Paramedical | | |

| | | | |
|------|--------------------------|--|--|
| (i) | Nursing Staff | | |
| (ii) | Other Staff | | |
| 18. | Admn | | |
| 19. | Planning & Statistics | | |
| 20. | Accounts | | |
| 21. | I.T. | | |
| 22. | Store | | |
| 23. | N.O.s/ Peons/ Attendants | | |
| 24. | Sanitation | | |
| (i) | Govt | | |
| (ii) | Pvt | | |
| 25. | Security | | |
| (i) | Govt. | | |
| (ii) | Pvt | | |

Note: Information in r/o Point No. F above, related to Sanctioned Posts, is under active consideration with the Admn Branch and it will be submitted as soon as made available by the concerned department.




(Director)
DSCI
 Dr. BANKE LAL SERRWAL
 DIRECTOR
 DELHI STATE CANCER INSTITUTES
 EAST, DILSHAD GARDEN, DELHI-110035
 WEST, C-21B, JANAKP. S. INDIA, DELHI-110058